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INTERNAL QUALITY ASSURANCE CELL BUNIADPUR MAHAVIDYALAYA

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(Affiliated to the University of Gour Banga); Recognized by the UGC u/S. 2(f) & 12(B)
Accredited by NAAC with Grade B+ (1st Cycle)

Date: 26 August 2025

BUNIADPUR MAHAVIDYALAYA

Internal Quality Assurance Cell (IQAC)

Action Taken Report

Event-wise and chronological record of institutional activities

ACADEMIC SESSION

2024 – 25

Reporting period: 1st July 2024 to 30th June 2025

This Action Taken Report (ATR) presents an event-wise and chronological account of academic, administrative, extension and outreach activities undertaken during the academic session 2024-25, compiled for IQAC documentation.

AT A GLANCE

Month	Activities	Month	Activities
July 2024	4	January 2025	7
August 2024	11	February 2025	8
September 2024	6	March 2025	3
October 2024	7	April 2025	1
November 2024	14	May 2025	5
December 2024	6	June 2025	6
Total activities recorded in the reporting period			78

Compiled for IQAC documentation

JULY 2024					4 activities
Sl.	Date	Activity type	Event / Theme	Organised by	Brief description & action taken
1	14/07/2024	Observation / Extension	Vanmahotsav 2024	Buniadpur Mahavidyalaya	Observed Vanmahotsav with campus-based environmental awareness and tree plantation/green messaging initiatives.
2	22/07/2024	NCC Observation	National Flag Day Celebration	NCC Coy., Buniadpur Mahavidyalaya	Observed to honour the Indian National Flag and inculcate patriotism and respect among students and staff.
3	22/07/2024	NCC Extension	Parthenium Epilation / Eradication Drive (adjacent locality)	NCC Coy, 7 Bengal Bn. (CTO: Prof. Situ Saikh)	Cadets removed Parthenium and cleaned surrounding areas to support public health, sanitation and community awareness.
4	26/07/2024	NCC Observation	Kargil Vijay Diwas (commemoration of Kargil War, 1999)	NCC Coy., Buniadpur Mahavidyalaya	Solemn observance at college premises to pay tribute to the valour and sacrifice of the Indian Armed Forces; cadets, faculty and students participated.

AUGUST 2024					11 activities
Sl.	Date	Activity type	Event / Theme	Organised by	Brief description & action taken
1	09/08/2024	Orientation	Students' Induction/Orientation Programme (New Admissions, 2024–25)	IQAC, Buniadpur Mahavidyalaya	Induction for newly admitted students covering academic processes, syllabus sensitisation, student support systems, institutional values and campus facilities.
2	12/08/2024	Library Orientation	Library Orientation (Day-1) for newly admitted students (English/Sanskrit/Philosophy Departments)	Library Committee & IQAC	Orientation on library membership, use of services/resource, responsible use, and academic support through the central library.
3	14/08/2024	Awareness / Gender & Inclusion	Kanyashree Day (কন্যাশ্রী দিবস)	Women Empowerment & Equal Opportunity Cell	Sensitisation programme focusing on women empowerment, self-awareness, confidence and holistic capability building.
4	14/08/2024	NCC Observation	Har Ghar Tiranga Celebration	NCC Coy., Buniadpur Mahavidyalaya	Observed at college premises to strengthen patriotic spirit and citizen participation around the national flag.
5	14/08/2024	NCC Ceremony	Rank Conferring Ceremony 2024 (Eve of Independence Day)	NCC Coy. (CTO: Prof. Situ Saikh)	Rank conferring and recognition of cadets to promote discipline, leadership and sustained NCC engagement.

AUGUST 2024					11 activities
Sl.	Date	Activity type	Event / Theme	Organised by	Brief description & action taken
6	15/08/2024	National Observation (with NCC participation)	78th Independence Day Celebration	Buniadpur Mahavidyalaya & NCC Coy.	Independence Day observed at college premises with patriotic activities and NCC participation.
7	20/08/2024	Departmental Celebration	World Sanskrit Day + Rakhi Bandhan + Farewell & Freshers' Welcome	Department of Sanskrit	Cultural-academic programme inaugurated by Principal Dr. Jitesh Chandra Chaki; strengthened departmental bonding and student participation.
8	21/08/2024	MoU Signed	MoU with Dishari Sankalpo (5 years) for environmental awareness & sustainability initiatives	Buniadpur Mahavidyalaya & Dishari Sankalpo	MoU signed to undertake collaborative activities on environmental issues and sustainability goals; joint ventures planned with community engagement focus.
9	22/08/2024	Workshop / Skill Development	Mushroom Cultivation Workshop	Incubation Centre (BM) + Horticulture Dept., Dakshin Dinajpur (GoWB)	Hands-on workshop on mushroom cultivation to promote entrepreneurship and livelihood-oriented skills among students.
10	22/08/2024	Institutional Initiative	Inauguration of Mushroom Production Unit (joint venture)	Incubation Centre (BM) + Horticulture Dept., Dakshin Dinajpur (GoWB)	Production unit inaugurated to support practical training, incubation and skill-based learning opportunities.
11	29/08/2024	NCC Recruitment / Selection	Selection of new NCC Cadets (in presence of Commanding Officer, 7 BN Battalion)	NCC Coy, Buniadpur Mahavidyalaya	Selection process conducted with strong student participation; fitness tests, group discussion and interviews used to assess suitability and potential.

SEPTEMBER 2024					6 activities
Sl.	Date	Activity type	Event / Theme	Organised by	Brief description & action taken
1	05/09/2024	Observation	Teachers' Day Celebration	Students of Buniadpur Mahavidyalaya	Teachers' Day observed to acknowledge faculty contributions and strengthen teacher-student relationship.
2	05/09/2024	Resource Augmentation	Library Donation (≈750 Bengali magazines for the archival section+ 30 English books)	Sri Ratan Kumar Dutta Foundation (with whom the college has signed an MoU)	Significant library resource enrichment handed over to the Principal and Librarian; strengthened reading culture and academic access.

SEPTEMBER 2024						6 activities
Sl.	Date	Activity type	Event / Theme	Organised by	Brief description & action taken	
3	18/09/2024	Student Participatory Activity	Departmental Quiz Competition (Sem-I, 2024–25)	Department of Philosophy	Quiz competition organised to strengthen conceptual understanding and academic engagement among first-semester students.	
4	26/09/2024	Departmental Observation	Vidyasagar Jayanti (Birth Anniversary of Pandit Ishwar Chandra Vidyasagar)	Department of Bengali	Observed to connect students with reform history, ethics and cultural-literary heritage.	
5	27/09/2024	Special Lecture (Online)	One-day Online Special Lecture: “Creative Writing” (exclusively for students)	Department of English	Special lecture delivered by Prof. Dibyabibha Roy to develop creative expression, writing practice and literary engagement.	
6	30/09/2024	Incubation Follow-up	Mushroom Production Process Initiated	Incubation Centre (BM)	Production work initiated with student and staff involvement as a continuation of the incubation and training initiative.	

OCTOBER 2024						7 activities
Sl.	Date	Activity type	Event / Theme	Organised by	Brief description & action taken	
1	01/10/2024	Orientation cum Awareness Programme	Mental Health & Suicide Prevention; Tobacco harms; Human Trafficking; Cyber Crime	Psychological Counselling Cell & IQAC (with District Tobacco Control Cell-NTCP and Cyber Crime Dept., Dakshin Dinajpur)	Multi-theme awareness session conducted for prevention and student safety; expert support and sensitisation delivered.	
2	05/10/2024	Institutional Development	Book Launch + Inauguration of Gymnasium + New Canteen + Unveiling of Dr. A.P.J. Abdul Kalam Statue	Buniadpur Mahavidyalaya (in presence of Hon’ble MIC GoWB & GB President Shri Biplab Mitra; Principal & GB)	Major infrastructure and student facility enhancement inaugurated; campus enrichment and institutional identity strengthened.	
3	05/10/2024 & 07/10/2024	Student Participatory Activities	Essay Writing Competition & Quiz Contest	Department of English	Competitions conducted to strengthen writing, critical thinking and academic participation; winners recognised subsequently.	
4	07/10/2024	Alumni Governance	Executive Committee Meeting (Alumni Association)	Buniadpur Mahavidyalaya Alumni Association with support from IQAC, Buniadpur Mahavidyalaya	Executive meeting held to plan alumni initiatives and strengthen institutional support networks.	

OCTOBER 2024						7 activities
Sl.	Date	Activity type	Event / Theme	Organised by	Brief description & action taken	
5	08/10/2024	Cultural Event	Sharadotsav 2024 + Recognition for Essay/Quiz Winners	Cultural Sub-Committee & Department of English	Cultural celebration and recognition ceremony organised to encourage student participation and achievement.	
6	21/10/2024	Community Outreach	Bijoya Sammilani (Adopted Village: Narayanpur Govt. Colony)	Social Outreach Cell & Alumni Association	Cultural programme, children's competitions with prizes, and cloth distribution for elderly women; strengthened community linkage.	
7	29/10/2024	Workshop / Cultural Skill	Gamira (Mukha) Dance Workshop (student training)	Training Partner: Mangalika (under the terms of signed MoU)	Traditional folk-art training initiative launched to promote cultural heritage and student skill development. This was also a preparation for the cultural performance during NAAC Peer Team Visit.	

NOVEMBER 2024						14 activities
Sl.	Date	Activity type	Event / Theme	Organised by	Brief description & action taken	
1	06/11/2024–18/11/2024	NCC Cleanliness Drive	Swachhata Pakhwada (fortnight cleanliness programme)	NCC Coy., Buniadpur Mahavidyalaya	Campus cleaning and garbage removal activities carried out by NCC cadets to promote hygiene, discipline and civic responsibility.	
2	November 2024 (as per NCC schedule)	NCC Camp / Training	Army Attachment Camp- Participation	NCC Coy., Buniadpur Mahavidyalaya	Cadets attended Army Attachment Camp for exposure to military routines, discipline and leadership training.	
3	04/11/2024–08/11/2024	Workshop (5-Day)	Dinajpuri Gamira Mukha Dance Workshop	Department of History & IQAC (with Mangalika under MoU)	Structured training programme conducted to preserve local heritage and deliver experiential learning.	
4	08/11/2024	Publication	Wall Magazine (Dept. of English) – “Voice” (Theme: Empowerment)	Department of English	Latest issue published under Principal's release; encouraged student writing, editing and thematic expression.	
5	09/11/2024	Certificate Course	Three Months' Yoga Certificate Course (Commencement)	NCC Coy. & NSS Unit (with Buniadpur Yoga Centre)	Certificate course launched to promote fitness, mental wellbeing, discipline and healthy lifestyle practices.	
6	11/11/2024	Stakeholder Interaction	Students' Meeting with Guardians	Buniadpur Mahavidyalaya	Guardian interaction held to strengthen academic support, communication and student mentoring systems.	

NOVEMBER 2024					14 activities
Sl.	Date	Activity type	Event / Theme	Organised by	Brief description & action taken
7	11/11/2024	Certificate Course	48 Hours' Certificate Course: Computer Fundamentals & PC Software	Placement & Skill Development Cell & IQAC (with Kotibarsha Institute of Technology and Management)	Short-term certification conducted to enhance digital competency and employability skills.
8	13/11/2024	Interdisciplinary Activity	Group Discussion: Medicinal/Herbal Plants	Department of English	Interdisciplinary session organised to link language learning with health/environment awareness.
9	13/11/2024	Health Awareness / Outreach (Volunteer support)	Health Check-up & Dengue Awareness Programme	NCC & NSS Units (volunteer support) with college	NCC cadets and NSS volunteers assisted the programme; awareness procession and slogan campaign conducted across the locality.
10	14/11/2024	Special Workshop	Mantra & Stotra Recitation Learning (মন্ত্র ও স্তোত্রপাঠ শিক্ষা)	Department of Sanskrit & IQAC	One-day workshop conducted with expert guidance from the University; promoted cultural-literary practice and student learning.
11	15/11/2024	Alumni Governance	Alumni Association -General Meet	Alumni Association with assistance of IQAC, Buniadpur Mahavidyalaya	General meeting conducted to review and plan alumni support and engagement initiatives.
12	22/11/2024	Community Outreach Programme	Social Awareness Campaign against Early Marriage of Girl Child	Department of English	Awareness drive conducted to promote gender justice and social-legal awareness in the community.
13	24/11/2024	NCC Observation	NCC Day Observation	NCC Coy., Buniadpur Mahavidyalaya	NCC Day observed to reinforce service ethos, discipline and cadet commitment to national values.
14	25/11/2024–26/11/2024	Quality Assurance	NAAC Peer Team Visit	Buniadpur Mahavidyalaya & IQAC	NAAC peer team visit conducted; institutional coordination, documentation and quality processes implemented.

DECEMBER 2024					6 activities
Sl.	Date	Activity type	Event / Theme	Organised by	Brief description & action taken
1	01/12/2024	Health Outreach Camp	Free Eye Check-up Camp (Rishtara High School, Dakshin Dinajpur)	NCC Coy. (BM) in collaboration with Sri Ratan Kumar Dutta Foundation (As per signed MoU)	Eye health camp conducted by qualified professionals; examinations and counselling provided; strong community response and awareness raised.

DECEMBER 2024						6 activities
Sl.	Date	Activity type	Event / Theme	Organised by	Brief description & action taken	
2	06/12/2024	Workshop	World Philosophy Day Celebration: “Practical Vedanta of Swami Vivekananda”	Department of Philosophy	One-day workshop conducted with invited speaker; connected philosophical ideas with applied life-learning.	
3	09/12/2024–12/12/2024	Capacity & Skills Enhancement (Series)	Soft skills, communication skills, life skills, computing skills, financial literacy & cyber safety (multi-session)	Placement & Skill Development Cell (with IQAC)	Four-day capacity-building series conducted with multiple speakers to strengthen employability, life skills and digital safety awareness.	
4	13/12/2024	Sports	Annual Sports	Buniadpur Mahavidyalaya	Annual sports organised to promote fitness, teamwork, discipline and student engagement.	
5	18/12/2024	Community Outreach & Cultural Programme	Scholarship & Garments Distribution Programme with Cultural Performance (Chakshib F.P. School, Balapur)	Sri Ratan Kumar Dutta Foundation & partners (with BM; NCC cultural participation)	Community welfare programme held with distribution support; NCC unit presented cultural performances to promote unity, teamwork and cultural awareness.	
6	26/12/2024	Faculty Development Programme (FDP)	One-day FDP: “Utilising Google Sheets for Academic Purposes”	Placement & Skill Development Cell & Academic Sub-Committee in collaboration with IQAC	Faculty training on academic data handling, collaboration and productivity tools for teaching and documentation.	

JANUARY 2025						7 activities
Sl.	Date	Activity type	Event / Theme	Organised by	Brief description & action taken	
1	11/01/2025	International Seminar (Hybrid)	“Language, Literature & Culture: Tradition & Legacy”	Depts. of Bengali, English & Sanskrit + IQAC (with Hitaisi under MoU)	International seminar conducted in hybrid mode to strengthen interdisciplinary scholarship, academic networking and MoU-based collaboration.	
2	January 2025 (as per NCC schedule)	NCC Camp / Training	Combined Annual Training Camp (CATC) – Completion/Participation	NCC Coy, Buniadpur Mahavidyalaya	Cadets completed/participated in CATC, reinforcing drill, discipline, leadership and field training.	
3	15/01/2025	NCC Observation	Indian Army Day Celebration	NCC Coy., Buniadpur Mahavidyalaya	Army Day celebrated at college premises to acknowledge the Indian Army’s service and inspire patriotic values among cadets.	
4	23/01/2025	NCC Observation	Birth Anniversary of Netaji Subhash Chandra Bose	NCC Coy., Buniadpur Mahavidyalaya	Commemorative programme organised to honour Netaji’s legacy and promote national values among students.	

JANUARY 2025						7 activities
Sl.	Date	Activity type	Event / Theme	Organised by	Brief description & action taken	
5	26/01/2025	National Observation (with NCC participation)	Republic Day Celebration (college) + participation in local official programme	Buniadpur Mahavidyalaya & NCC Coy. (District-level programme under District Magistrate)	Republic Day celebrated at college premises; NCC unit also participated in the official programme at the local football ground.	
6	29/01/2025	Awareness Programme	Voter Awareness Programme	Electoral Literacy Club (with Department of Political Science)	Voter awareness programme conducted to promote informed citizenship and democratic participation.	
7	30/01/2025	NCC Extension	Parthenium Epilation & roadside cleaning (adjacent locality)	NCC Unit, Buniadpur Mahavidyalaya	Parthenium removal and roadside cleaning carried out as a cleanliness and public health initiative with local outreach.	

FEBRUARY 2025						8 activities
Sl.	Date	Activity type	Event / Theme	Organised by	Brief description & action taken	
1	01/02/2025	Internship / Training	Mushroom Production Training (Sem-III students)	Incubation-linked training, Buniadpur Mahavidyalaya	Practical internship training conducted as continuation of the mushroom cultivation and production initiative.	
2	01/02/2025	Departmental Event	Freshers' Welcome Ceremony (Department of English)	Students of Department of English	Departmental welcome organised to build peer bonding, academic orientation and departmental engagement.	
3	04/02/2025	Internship / Skill Exposure	Internship on Hospitality Management (KITM)	Kotibarsha Institute of Technology and Management (for BM Sem-III students) (Under the terms of signed MoU)	Special classes and training delivered by KITM to provide vocational exposure and practical skills.	
4	05/02/2025	Field-based Internship	Socio-economic Survey of Own Village/Ward (Sem-I students)	Buniadpur Mahavidyalaya	Field survey activity undertaken to build research, observation, data collection and reporting skills.	
5	05/02/2025	Sports Participation	Inter College State Sports & Games Championship 2024–25 (Gangarampur College)	Student participants (BM)	Students represented BM and achieved top positions in multiple events, strengthening sports culture and institutional visibility.	
6	14/02/2025	NCC Observation	Black Day Observation	NCC Coy., Buniadpur Mahavidyalaya	Observed at college premises as a commemorative programme to promote civic awareness and historical remembrance.	

FEBRUARY 2025						8 activities
Sl.	Date	Activity type	Event / Theme	Organised by	Brief description & action taken	
7	21/02/2025	Observation	International Mother Language Day	Department of Bengali, Buniadpur Mahavidyalaya	Observed to promote linguistic-cultural awareness and respect for mother tongues.	
8	28/02/2025	Institutional Transition	Retirement of Principal Dr. Jitesh Chandra Chaki; Charge handed over to Dr. Ramatosh Sarkar (TIC)	Buniadpur Mahavidyalaya	Leadership transition conducted with felicitation and welcome; ensured institutional continuity and governance stability.	

MARCH 2025						3 activities
Sl.	Date	Activity type	Event / Theme	Organised by	Brief description & action taken	
1	01/03/2025	Alumni Engagement	Felicitations and Welcome of Teacher-in-Charge by Alumni Association	Buniadpur Mahavidyalaya Alumni Association	Alumni association felicitated and welcomed the TIC on the first day of office, strengthening alumni–institution relations.	
2	19/03/2025	Cultural Event	Basanta Utsav (বসন্ত উৎসব)	Cultural Sub-Committee of Buniadpur Mahavidyalaya	Cultural programme organised to promote student participation and celebration of seasonal-cultural heritage.	
3	28/03/2025	Institutional Event	Farewell Ceremony of Former Principal	Buniadpur Mahavidyalaya	Formal farewell programme organised to acknowledge service, leadership and institutional development contributions.	

APRIL 2025						1 activity
Sl.	Date	Activity type	Event / Theme	Organised by	Brief description & action taken	
1	23/04/2025	Seminar / Consumer Awareness	Consumer Awareness on Banking/Insurance/Health/Cyber Crime etc.	Asst. Director of Consumer Affairs & Fair Practices, Govt. of West Bengal (hosted at BM)	Awareness seminar hosted to educate students/public on consumer rights, safety and responsible practices across key domains.	

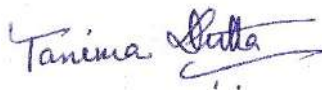
MAY 2025					5 activities
Sl.	Date	Activity type	Event / Theme	Organised by	Brief description & action taken
1	10/05/2025	Observation	Rabindra Jayanti	Bengali department of Buniadpur Mahavidyalaya	Observed to uphold literary-cultural heritage and promote student participation in cultural learning.
2	19/05/2025	Workshop	Ethical Use of AI in Academic Writing	Department of English & Central Library (with IQAC)	Workshop conducted to promote responsible AI use, academic integrity and ethical research-writing practices.
3	26/05/2025	Departmental Observation	Nazrul Jayanti	Department of Bengali	Observed to pay tribute to Kazi Nazrul Islam and promote literary-cultural awareness among students.
4	28/05/2025	NCC Observation / Outreach	Swachh Bharat Abhiyan (cleanliness drive + social outreach)	NCC Coy., Buniadpur Mahavidyalaya	Swachh Bharat activity observed at college premises with cleanliness actions and outreach participation.
5	31/05/2025	NCC Awareness / Outreach	Anti-Drug and Tobacco Awareness Abhiyan (World No Tobacco Day observance)	NCC Coy., Buniadpur Mahavidyalaya	Awareness programme held with outreach to local people on harms of drug abuse and tobacco consumption; promoted healthy and responsible living.

JUNE 2025					6 activities
Sl.	Date	Activity type	Event / Theme	Organised by	Brief description & action taken
1	02/06/2025–11/06/2025	Add-on Course (35 Hours')	Basic to Advance Make-up	IQAC + Women Empowerment & Equal Opportunity Cell + Placement & Skill Development Cell (Incubation Centre; with Dipannita's Makeup Studio under MoU)	Skill-based add-on course conducted for employability and entrepreneurship; structured training delivered as per course plan.
2	04/06/2025	Career Counselling Seminar	Career Counselling Seminar (with RICE Education, Malda)	Career Counselling Cell & IQAC	Career guidance seminar conducted to support student planning for higher studies and competitive/career pathways.
3	05/06/2025	Environment Day & Community Engagement	World Environment Day + Tree Plantation Drive (≈20 saplings planted)	NCC Coy. + Eco Club + Alumni Association	Tree plantation programme conducted with NCC cadets participating and planting saplings; promoted sustainability and community engagement.

JUNE 2025					6 activities
Sl.	Date	Activity type	Event / Theme	Organised by	Brief description & action taken
4	05/06/2025	Workshop	Smart Presentations: Mastering PowerPoint and AI Tools (for Sem-VI English Hons.)	Department of English & IQAC	Practical workshop conducted to strengthen presentation skills and responsible use of digital/AI tools in academic contexts.
5	June 2025 (as per NCC schedule)	NCC Camp / Training	Combined Annual Training Camp (CATC) – Participation	NCC Coy, Buniadpur Mahavidyalaya	Cadets participated in CATC again in June 2025; reinforced training outcomes and NCC values through structured camp activities.
6	21/06/2025	Observation / Wellbeing	International Yoga Day Celebration	NCC Coy. + NSS Unit + Department of Philosophy (with Buniadpur Yoga Centre under MoU)	Yoga Day observed with guided practice of yoga asanas; promoted physical and mental wellbeing among cadets and participants.

PREPARED FOR IQAC DOCUMENTATION

Signature:


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