



INTERNAL QUALITY ASSURANCE CELL BUNIADPUR MAHAVIDYALAYA

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P.O.: Buniadpur, P.S.: Banshihari, Dakshin Dinajpur, West Bengal, India- 733 121.
(Affiliated to the University of Gour Banga); Recognized by the UGC u/S. 2(f) & 12(B)
Accredited by NAAC with Grade B+ (1st Cycle)

Reference: BM/IQAC/10/25

Date: 21/06/2025

NOTICE

All esteemed members of the IQAC, remaining teaching faculties and Librarian are hereby informed that an IQAC meeting will be held as per the following schedule:

Date: 26th June 2025 (Thursday)

Time: 1:00 PM

Venue: Conference Hall

Meeting No.: BM/IQAC/06/2024-25

Agenda of the Meeting:

1. Presentation and discussion of the Feedback Analysis Reports (December 2024) of all stakeholders and necessary actions to be taken.
2. Presentation and discussion of the Result Analysis Reports of Odd Semester Exams 2024; formulation of measures for students with poor performance.
3. Preparation of Academic Calendar for the session 2025-2026.
4. Finalisation of Odd Semesters Routine by the Routine Committee.
5. Planning strategies for the newly admitted students for the upcoming session, including Orientation Programme, ABC ID Creation and related activities.
6. Formation of new committees/cells (e.g., AAA Committee, Indian Knowledge System Cell, Website Committee/Cell etc.) and modification & clubbing of existing committees/cells.
7. Submission of Committee/Cell Reports for the Academic Session: 2024-25.
8. Submission of NCC & NSS activity reports for the Academic Session: 2024-25.
9. Submission of Departmental Activity Reports for the Academic Session: 2024-25.
10. Submission of Departmental Academic and Administrative Audit (AAA) Reports for the Academic Session: 2024-25.
11. Submission of Performance Appraisal Reports (for both Teaching and Non-Teaching Staff) for the Academic Session 2024-25.
12. Faculty participation in FDPs/STCs etc. and regular publication of research papers/book chapters in reputed journals (ISSN)/books (ISBN) etc.
13. Miscellaneous.

All concerned are requested to make it convenient to attend the meeting on time without fail.

Tanvina Dutta
21/06/2025

Coordinator, IQAC
Buniadpur Mahavidyalaya
Buniadpur, D.Dinajpur

Copy to:

1. Teacher-in Charge
2. All Teaching Staff & Librarian
3. Notice Board
4. Website