



PLACEMENT & SKILL DEVELOPMENT CELL
CAREER COUNSELLING CELL
BUNIADPUR MAHAVIDYALAYA

Selimabad, P.O.: Buniadpur, P.S.: Banshihari,
Dakshin Dinajpur, West Bengal, India- 733 121.
(Affiliated to the University of Gour Banga)

To,
The Chairman
IQAC
Buniadpur Mahavidyalaya
Buniadpur
Dakshin Dinajpur-733121

Dated: Buniadpur
7 December 2022

Through,
The Co-ordinator
IQAC
Buniadpur Mahavidyalaya
Buniadpur
Dakshin Dinajpur-733121
West Bengal, India

Subject: Request for Permission to Introduce a Students' Exchange Programme and 30-Hours' Add on Course on "Soft Skill Development and Leadership Training"

Dear Sir,

I am writing to seek your esteemed permission to introduce a Students' Exchange Programme and 30-Hours' Add on Course on "Soft Skill Development and Leadership Training", which is likely to be organized by the Internal Quality Assurance Cell (IQAC) & Placement and Skill Development Cell of Jamini Mazumder Memorial College, in collaboration with IQAC & Placement and Skill Development Cell of Buniadpur Mahavidyalaya, under the terms of the signed MoU. Given permission, the course will be scheduled to take place from January 2, 2023 to January 7, 2023, at Jamini Mazumder Memorial College. Additionally, as part of the Students' Exchange Programme, we propose that 30 selected students from Buniadpur Mahavidyalaya may attend the course.

We believe this initiative will contribute significantly to equip students with essential soft skills and leadership qualities necessary for personal and professional growth. Your approval and support in this endeavour would be greatly appreciated.

Thank you for considering our request!

Sincerely yours,

Dr. Tanima Dutta
Coordinator
Placement and Skill Development Cell
Buniadpur Mahavidyalaya
Buniadpur
Dakshin Dinajpur-733121
West Bengal, India

Approved
by
Principal
Buniadpur Mahavidyalaya
D / Dinajpur



INTERNAL QUALITY ASSURANCE CELL BUNIADPUR MAHAVIDYALAYA

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NOTICE

Students' Exchange Programme & Add on Course on Sustainable Energy Conservation

Date: 07/03/2022

Under the MoU signed between Buniadpur Mahavidyalaya and Jamini Mazumder Memorial College, a collaborative Students' Exchange Programme and 30 Hours' Add Course on "Sustainable Energy Conservation" will be held at Jamini Mazumder Memorial College from 21/03/2022 to 26/03/2022. As a part of Students' exchange programme, students from Buniadpur Mahavidyalaya too shall participate in the course. Seats are limited (only 30 for the students of JMMC and 23 for the students of Buniadpur Mahavidyalaya). Interested 6th Semester students of the Department of Education of Buniadpur Mahavidyalaya must enroll themselves by 14th March, 2022. Selected students can participate in the course. Contact Dr. Santigopal Das, Coordinator of IQAC of Buniadpur Mahavidyalaya for enrolment within the office hours. Brochure including Course module and class routine will be shared shortly. Upon completion of the course, all students will be given Certificates of Completion.

Dr. Santigopal Das
(Dr. Santigopal Das)
The IQAC Coordinator
Buniadpur Mahavidyalaya
Buniadpur
Dakshin Dinajpur-733121
West Bengal, India

Co-ordinator
IQAC
Buniadpur Mahavidyalaya
Buniadpur, D/Dinajpur

BROCHURE

Brochure for Students' Exchange Programme and 30-Hours' Add on Course on Soft Skill Development and Leadership Training

as per MoU signed between

Jamini Mazumder Memorial College

&

Buniadpur Mahavidyalaya

To be organised by

IQAC and Placement & Skill Development Cell of Jamini Mazumder Memorial College

in collaboration with

IQAC and Placement & Skill Development Cell of Buniadpur Mahavidyalaya

Dates: **January 2, 2023 - January 7, 2023**

Structured as a 30 Hours' course, with classes to be held 5-6 hours a week, from 11 AM to 4-5 PM.

Venue: Seminar Hall of **Jamini Mazumder Memorial College** (Patiram, Dakshin Dinajpur, West Bengal)

Course Coordinators: Dr. Modhura Bandopadhyay (IQAC Coordinator, **Jamini Mazumder Memorial College**) &
Dr. Santigopal Das (IQAC Coordinator, **Buniadpur Mahavidyalaya**)

Objective:

The primary objective of the program was to equip students with essential soft skills and leadership qualities necessary for personal and professional growth. It aimed to enhance their communication abilities, teamwork, problem-solving skills, and leadership capabilities.

Course Curriculum:

1. Effective Communication Skills
2. Team Building and Collaboration
3. Time Management and Goal Setting
4. Problem Solving and Decision Making
5. Leadership Styles and Strategies
6. Emotional Intelligence and Self-awareness

Registration: Interested students of Jamini Mazumder Memorial College may contact Prof. Modhura Bandopadhyay and students of Buniadpur Mahavidyalaya may contact Dr. Santigopal Das during working days and working hours to get registered for the said course, within 24th December 2022.

<https://jmmcollege.in/>

www.buniadpurmahavidyalaya.org



PARTICIPANTS

30 Hours' Add-on Course on
Soft skill Development & Leadership Training

**REGISTER OF ATTEND-
FOR THE MONTH
ATTEND -**

02.01.2023 - 07.01.2023

Serial No.	Roll No.	NAME OF PUPILS	Sl. No. & dt. of Adm. Reg.	7	8	9	10	11	12	13	14	15	16	17	18	19
		Students of Buniadpur Mahavidyalaya														
1.		Anjali Biswas		P	P	P	P									
2.		Champa Sarkar		P	P	P	P									
3.		Jayanti Sarkar		P	P	P	P									
4.		Laboni Ghosh		P	P	P	P									
5.		Sujit Sanar		P	P	P	P									
6.		Ritam Kumar Bala		P	P	P	P									
7.		Pabitra Mahato		P	P	P	P									
8.		Sangita Sanar		P	P	P	P									
9.		Sukrita Hazra		P	P	P	P									
10.		Aparna Khaitun		P	P	P	P									
11.		Reeti Sarkar		P	P	P	P									
12.		Sanchita Sanar		P	P	P	P									
13.		Sumitra Haldar		P	P	P	P									
14.		Priya Basman		P	P	P	P									
15.		Rakesh Kumar Karmakar		P	P	P	P									
16.		Sakshina Pasra		P	P	P	P									
17.		Suman Pasra		P	P	P	P									
18.		Usha Mande		P	P	P	P									
19.		Indrajit Debnath		P	P	P	P									
20.		Rama Basak		P	P	P	P									
21.		Priyanka Shil		P	P	P	P									
22.		Sajal Roy		P	P	P	P									
23.		Sajedur Rahman		P	P	P	P									

PHOTOGRAPHS



SAMPLE CERTIFICATE



IQAC Jamini Mazumder Memorial College

In Collaboration With

IQAC Buniadpur Mahavidyalaya

30 Hours Add-on Course On

“SOFT SKILL DEVELOPMENT AND LEADERSHIP TRAINING”

CERTIFICATE OF PARTICIPATION



This is to certify that _____ of _____ Year/ Semester has attended and participated successfully in Seminar held from 02/01/2023 to 07/01/2023 and proved that he/she is competent in his/her field.

I wish him/her a grand success in his/her future career.

Principal
Buniadpur Mahavidyalaya
Buniadpur, Dakshin Dinajpur, West Bengal

Principal/Teacher-in-charge
Jamini Mazumder Memorial College
Patiram, Dakshin Dinajpur, West Bengal

Verified & digitally signed (DSC) by
Principal, Buniadpur Mahavidyalaya



INTERNAL QUALITY ASSURANCE CELL BUNIADPUR MAHAVIDYALAYA

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Report Summary

Programme Title: Students' Exchange Programme and 30-Hours' Add on Course on "Soft Skill Development and Leadership Training" (as per MoU signed between Jamini Mazumder Memorial College and Buniadpur Mahavidyalaya on 25/03/2019 for five years)

Organized by: Internal Quality Assurance Cell (IQAC) & Placement and Skill Development Cell of Jamini Mazumder Memorial College, in collaboration with IQAC & Placement and Skill Development Cell of Buniadpur Mahavidyalaya

Course Duration: January 2, 2023 - January 7, 2023; It was structured as a 30 Hours' course, with classes held 5/6 hours a week, from 11 AM to 4/5 PM.

Venue: Jamini Mazumder Memorial College (JMMC)

Number of Students participated: 74 (of JMMC) and 23 (of BM)

Number of Students completed the course: 74 (of JMMC) and 23 (of BM)

Objective:

The primary objective of the program was to equip students with essential soft skills and leadership qualities necessary for personal and professional growth. It aimed to enhance their communication abilities, teamwork, problem-solving skills, and leadership capabilities.

Course Curriculum:

1. Effective Communication Skills (5 Hours)
2. Team Building and Collaboration (5 Hours)
3. Time Management and Goal Setting (5 Hours)
4. Problem Solving and Decision Making (5 Hours)
5. Leadership Styles and Strategies (5 Hours)
6. Emotional Intelligence and Self-awareness (5 Hours)

Routine:

DAY	11AM-12NOON	12NOON-1PM	1PM-2PM	2PM-3PM	3PM-4PM	4PM-5PM
MONDAY	INAUGRAL	INAUGRAL	Tuhin Subhra	Tuhin Shubhra	Tuhin Shubhra	Tuhin Shubhra
TUESDAY	Suvrodip	Suvrodip	Suvrodip	INDRANIL	INDRANIL	INDRANIL
WEDNESDAY	Modhura	Modhura	Tanima	Tanima	Tanima	REMEDIAL
THURS	Samiran	samiran	Quiz	Quiz	Quiz	Tanjirul
FRIDAY	Dipika	Dipika	RB	RB	RB	Dipika
SAT	REMEDIAL	TEST	TEST	TEST	VALEDICTORY	CERTIFICATE DIST

Course Outcome:

- Improved communication skills for effective interaction in various settings.
- Enhanced teamwork and collaboration abilities for better performance in group projects and activities.
- Strengthened time management skills and goal-setting techniques.
- Enhanced problem-solving and decision-making capabilities.
- Developed leadership qualities, including motivation, delegation, and conflict resolution.
- Increased emotional intelligence and self-awareness for better personal and professional relationships.

Overall, the collaborative effort between the IQAC of Jamini Mazumder Memorial College and the IQAC of Buniadpur Mahavidyalaya, as per the MoU signed between the two colleges, proved to be a valuable initiative in providing students with a comprehensive toolkit of soft skills and leadership qualities essential for their academic and professional journey, empowering them to excel in various spheres of life.

Signature of the Course Coordinator

Dr. Santigopal Das
(Dr. Santigopal Das)
The IQAC Coordinator
Buniadpur Mahavidyalaya
Buniadpur
Dakshin Dinajpur-733121
West Bengal, India

Co-ordinator
IQAC
Buniadpur Mahavidyalaya
Buniadpur, D/Dinajpur